

**Regular Meeting of the Township Board
Tuesday, September 13, 2022
Cleveland Township**

Supervisor, Tim Stein, called the meeting to order at 7:00 pm. Present on roll call were, Todd Nowak, Jan Nowak, Tim Stein, Angie Diotte, & Tanelle Budd. Present from the public were Eric Carlson and unnamed citizens.

Motion by Jan Nowak and seconded by Angie Diotte to approve August 2022 Minutes. Ayes: 5, Nays: 0. Motion carried.

Public Comment on Agenda- None

Supervisor's Report – None

Clerk Report – Receiving lots of correspondence about election integrity. One resident requested we upgrade the bolts and washer on the ballot drop box, which Tim completed. I completed a FOIA request for the primary election and had to involve our attorneys due to the extensive demands that would jeopardies our election process. Currently working on the second batch of AV applications. We will need to schedule our preliminary and public accuracy testing with our Election Committee for October. There will be additional training for November Election for new workers. The county and the “parties” are pushing for more staff to combat all the pressure and stress that has arisen during election time. Audit documents have been dropped off at Tobin.

Treasurer's Report – Angie: August 30, 2022

Revenue	\$ 10,105.93
Disbursements	\$ -12,644.79
Bank Balance	\$ 522,467.63

Motion by Tanelle Budd and seconded by Todd Nowak to approve August 30, 2022, Treasurer's Report. Ayes: 5, Nays: 0. Motion carried.

Planning Commission Report –Todd Nowak: Received the results from the survey and it lines up with the current Master Plan. No changes, so we approved to review the

Master Plan as is. Next is looking at cleaning up the website and condensing the items and amendments into one link.

Zoning Administrator's Report – Tim Stein for Scott Sheehan: Three Land Use Permits issued for the month. Scott is having issues with his current township computer. Also, working with a resident on April Rd, that would like to build a home, but the proposed build falls in the view shed. Currently, working with the PC and walking the property to get a better idea of the build location.

Zoning Board of Appeals Report – Jan Nowak: None

Maintenance Report – There is shifting at boat launch in the park which means looking at redoing the concrete planks of the launch. Also, bass fisherman are power launching their boats onto their trailers, so there is a large hole that trailers are sinking into. Storm door is getting replaced at the hall.

Assessor Report – Tim: None

Other members – none

Old Business –

Review/Update Cedar Area Fire and Rescue

- a.) **Update on Cedar Area Fire & Rescue Department: Tim Stein on behalf of Rick Royston:** Strategic Plan is working and we'll be getting quarterly reports so we can see the progression. Approved 2021/22 Audit and the Union contract is now online.
- b.) **Consider for Approval New Rental/Lease Agreement for Cleveland Township Hall:** Going to get all funds for rental up front, and asking a security deposit of \$100, which will be returned to the renter if the hall is left in good shape and cleaned property. Adding a few specific items to the rental like renters supplying their own toiletries and putting all chairs and tables back to original positions.

Motion by Todd Nowak and seconded by Jan Nowak to approve the changed to the Cleveland Township Hall Rental/Lease Agreement. Ayes: 5, Nays: 0. Motion carried.

New Business –

a.) Review/Consider L-4029 Tax Rate Request- for millage to be levied on December 1, 2022: Current millage for operating is .5491, which is going to be the same for next year. As of August the CAFD millage was approved from 2.0 to 2.25. We will submit a Truth & Taxation for both of the millage rates.

Motion by Jan Nowak and seconded by Tanelle Budd to approve the changed. Ayes: 5, Nays: 0. Motion carried

b.) Consideration for Approval of Recommended New Planning Commission Member to Fill the Current Vacancy- Victoria Sutherland: Victoria will start at the October meeting. She will be sworn in after the township meeting tonight and will be replacing Travis Stein.

Motion by Todd Nowak and seconded by Angie Diotte to approve. Ayes: 5, Nays: 0. Motion carried

c.) Update/Discussion on Leelanau County Road Commission Projects & Plans- Brendan Mullane. Brendan came by and did a presentation with a handout on all the expenses, equipment, and future road projects of the Road Commission.

Payment of Bills-

Motion by Jan Nowak and seconded Tim Stein to approve payment of bills for September 13, 2022. Ayes: 5, Nays: 0. Motion Carried.

Correspondence - Resident on Traverse Lake Rd. Road would like the RC to seriously look at fixing Traverse Lake Rd. The township wants to put together a plan for early 2023.

Leelanau Harvest tour will be going down Little Traverse Lake Rd, about 500+ bikers going down the road.

Public forum – Why doesn't Little Traverse Lake Rd have a sign like Lime Lake Rd? Tim Stein answered by saying Little Traverse Lake Rd comes off of M22, which is a state highway, and they are the ones to approve signage.

Motion by Todd Nowak and seconded by Angie Diott to adjourn meeting at 8:11 pm. Ayes: 5, Nays: 0. Motion carried.

Tanelle Budd, Clerk

Approved by Tim Stein, Supervisor